



Microsoft Excel Basics: Expert Advice, Made Easy (New edition)

By Roger Laing, Rob Hawkins, Mark Mayne

Flame Tree Publishing. Paperback. Book Condition: new. BRAND NEW, Microsoft Excel Basics: Expert Advice, Made Easy (New edition), Roger Laing, Rob Hawkins, Mark Mayne, Microsoft Excel is an incredible application, feature-rich and easy to use if you know how. It can help with the simplest of jobs, from shopping lists to presentation of data, to more complex formulas and sorting tasks. Everyone in business, or indeed, in almost any job, needs to know how to use this fundamental modern tool, so this handy little book provides information on all the basic capabilities. Featuring step-by-step guides and clear, accessible text, the beginner will learn everything they need to know and may discover some unexpected invaluable functions as a bonus.



READ ONLINE
[7.27 MB]

Reviews

Comprehensive information for publication enthusiasts. I could possibly comprehend every little thing using this composed e pdf. You can expect to like the way the article writer create this pdf.

-- Abby Kozey IV

A brand new e book with an all new point of view. I have got read and i am sure that i am going to likely to read through once more once more in the future. It is extremely difficult to leave it before concluding, once you begin to read the book.

-- Ms. Teagan Osinski III